



BADGE ORDER FORM

EQUINE AFFAIRE® April 11-14, 2024, Columbus, OH

Association Name: _____

Name of contact: _____ **Cell #** _____

As part of your exhibiting contract, you will receive complimentary exhibitor badges. These badges will serve only as a means of identification in the trade show and provide access to the buildings one hour prior to and one hour after event hours. **Please note that four single-day tickets will be provided with each exhibitor badge to be used by the badge holder to access the event on each show day.**

Your organization name will automatically be printed on your badges. If you wish to have the names of individual representatives of your organization printed on your badges, **you must provide a first and last name** and return this completed form **no later than February 16, 2024**. **Our computer software will not print titles or first names without last names on exhibitor badges.** You are welcome to call us with any questions.

Additional badges can be purchased in advance or at the event for **\$40.00** each; badges purchased at the event will not be customized. Please consult the chart on the back of this form to find out how many additional badges you may purchase. *Your badges will be available for pick up at the event during check in on Wednesday in the Barn Office along the green wall in the Gilligan Complex.*

PLEASE TYPE or PRINT CLEARLY

Equine Affaire cannot be responsible for spelling errors on badges resulting from unclear handwriting. Representatives listed without both first and last names will receive badges printed with company name only.

Number of complimentary badges: _____

Representatives' First & Last Names:

Company Name to Appear on Badge

1. _____

2. _____

3. _____

4. _____

5. _____

6. _____

of Complimentary Badges: _____

of Additional Badges: _____ x \$40.00 = \$ _____ (Total amount due)

Send with full payment payable to Equine Affaire, Inc. **by February 16th:**

Equine Affaire, Inc., 2720 State Route 56 SW, London, OH 43140

Phone: (740) 845-0085 Fax: (740) 845-2879

EXHIBITOR BADGE SUMMARY

The following chart indicates the number of complimentary exhibitor badges included with each size of booth. This number has been calculated by square footage and should be sufficient to man each exhibit space. Exhibitor badges allow access to the trade show buildings one hour prior and one hour after event hours. Because of security concerns, Equine Affaire, Inc. limits the number of complimentary exhibitor badges and additional badges which may be purchased.

Exhibit Size/Type	Number of Complimentary Badges	Number of Additional Badges that May Be Purchased
Regular single booth (10' x 10')	3	2
Large single booth (10' x 15')	3	2
Medium booth (10'x 20')	4	3
Large booth (10' x 30')	5	3
Medium Booth including Exhibit Stall (10' x 20')	4	3
Large Booth including Exhibit Stall (10' x 30')	5	3

Prior to moving into your exhibit space, please check in at the Breed Coordinator's office in the Gilligan Complex to pick up your badges and other exhibitor information.