



EXHIBITOR BADGE ORDER FORM

EQUINE AFFAIRE® November 9-12, 2023 W. Springfield, MA

Company Name as it appears on your contract: _____

Name of contact at event: _____ Cell # _____

As part of your exhibiting contract, you will receive complimentary exhibitor badges. These badges will serve only as a means of identification in the trade show and provide access to the buildings one hour prior to and one hour after event hours. **Four single-day tickets will be provided with each exhibitor badge to be used by the badge holder to access the event on each show day.** You are welcome to call us with any questions.

Your company name will automatically be printed on your badges. If you wish to have the names of individual representatives of your company printed on your badges, **you must return this completed form no later than October 13, 2023.**

Additional badges can be purchased in advance or at the event for **\$40.00** each; badges purchased at the event will not be customized. Please consult the chart on the back of this form to find out how many additional badges you may purchase. *Your badges will be available for pick up at the event during check in on Wednesday at the Information Booth in the Better Living Center. Once picked up Equine Affaire will not replace lost/stolen badges and or tickets.*

PLEASE TYPE or PRINT CLEARLY

Equine Affaire cannot be responsible for spelling errors on badges resulting from unclear handwriting.

Number of complimentary badges: _____

Representatives' Names:

Company Name to Appear on Badge

1. _____	_____
2. _____	_____
3. _____	_____
4. _____	_____
5. _____	_____
6. _____	_____
7. _____	_____
8. _____	_____
9. _____	_____

of Additional Badges: _____ x \$40.00 = _____

Send with full payment payable to:

Equine Affaire, Inc., 2720 State Route 56 SW, London, OH 43140

Phone: (740) 845-0085 Fax: (740) 845-2879

EXHIBITOR BADGE SUMMARY

The following chart indicates the number of complimentary exhibitor badges included with each size of booth. This number has been calculated by square footage and should be sufficient to man each exhibit space. Exhibitor badges allow access to the trade show buildings one hour prior and one hour after event hours. Because of security concerns, Equine Affaire, Inc. limits the number of complimentary exhibitor badges and additional badges which may be purchased.

Booth Size	Number of Complimentary Badges	Number of Additional Badges That May Be Purchased
5x10	2	2
8x10	2	2
8x15	2	2
8x20	3	2
8x30	4	2
10x10	2	2
10x20	4	2
10x30	5	3
10x40	6	3
Bulk Exhibitors		
1000-2000	7	4
2001-4000	8	5
4001 and up	10	6
Truck and Trailer Exhibitors		
800-1000	4	3
1001-2000	5	3
2001-4000	6	3
4001 and up	7	3

Prior to moving into your exhibit space, please check in at the Information Booth in the Better Living Center to pick up your badges and other exhibitor information.