ELECTRICAL SERVICE ORDER FORM

EQUINE AFFAIRE® November 9-12, 2023 W. Springfield, MA

Exhibitor Name: _____

Building:

- ○ ***Better Living Center***
- ○ ***Young Building***
- ○ ***Mallary North***
- ○ ***Mallary South***
- ○ ***Stroh***

Booth/Stall Number: _____

Contact Name: _____

Phone Number: (____)_____

Electrical Service Ordered for Each Contracted Space *Deadline for discounted pre-event rate: October 2, 2023*

(Detailed instructions, service descriptions, and other information are outlined on the back of this form.)

	By 10-02-23	After 10-02-23	QTY	SUB-TOTAL
Single Phase: 120V, (up to 500Watts)	$55.00	$75.00	____	$_____
Single Phase: 120V, (501 – 1000Watts)	$75.00	$95.00	____	$_____
Single Phase: 120V, (1001 – 1500Watts)	$85.00	$105.00	____	$_____
Single Phase: 120V, (1501 – 2000Watts)	$100.00	$120.00	____	$_____
Three Phase: 208V, 20 Amps*	$150.00	$190.00	____	$_____
Three Phase: 208V, 30 Amps*	$175.00	$245.00	____	$_____

**208V service is not required for basic electrical needs; 208V (2-110V lines) is for high AMP service needs (i.e. generators, machinery, etc. The UL label should indicate that 208V service is required for operation).*

Be sure to enclose the correct amount based on mailing before or after 10/03/23

Total Amount Due: $ _____

Note: **Three-phase** service is available, but may require a change in booth location. Please contact Equine Affaire immediately, if you require this service.

* Payment must be received with your order *

Checks must be received by October 2nd. Any payments after October 2nd must be paid via credit card. Please make checks payable to

EQUINE AFFAIRE, INC.
2720 State Route 56 SW
London, OH 43140

*I have read, understand, and have completed the **Important Ordering Instructions** on the reverse side of this form.*

Printed Name	**Signature**	**Date**
_____	_____	_____

Important Ordering Instructions

- You may utilize only the amount of electrical service that you have ordered and paid for. You will be invoiced for excess electrical services utilized and assessed a penalty of $15.
- Electric boxes or drops are not guaranteed to be adjacent to your booth. Please bring suitable approved heavy-duty extension cords and securing materials (tape, zip ties, etc.) to route service to your booth, if necessary. In the Better Living Center, Stroh Building, and Mallary South electrical outlets are located on the support posts. In the Young Building and Mallary North electrical service will be from drops from the ceiling. In C-Barn outlets are located above the stall doors throughout the barn.
- Power strips, surge protectors, or banks may be used in all buildings except C-Barn. You must calculate the total amount of power that will be plugged into the power strip, then order service accordingly.
- **Electrical cords used at the event must carry a heavy-duty/outdoor rating.** Fire regulations prohibit the use of regular "household" cords to route service to your booth.
- **Hard wiring and special wiring will be billed at $95/hour and must be arranged prior to October 10th**.
- **ELECTRICAL SERVICE IN STROH AND C BARN**: Breed Pavilion exhibitors in the Stroh Building that use electric for TV/VCR, computer or extensive spotlighting over an exhibit or stall will have to pay for electric according to the level of use. Exhibitors may use electric for "Christmas" lights or a single decorative light in their exhibit or stall at no charge. Horse & Farm Exhibitors will not be charged for electric use in C Barn.

NOTE: In most cases you will be "sharing" service points with other exhibitors. Please understand that other exhibitors in your area have also ordered service and will need to plug in to the same service box. Do not just "plug-in" to or move an electric drop/outlet, if you did not arrange for service!

Please use this chart to calculate the amount of service to order for the event.

The amount of electric ordered should be based on the total amount of AMPS or WATTS your equipment requires. (Amps or Watts required should be listed on a UL sticker located on your equipment.)

Equipment / Electrical Device	**# of Watts Required**
(*Example*) AM/FM Radio	5W
Total # of WATTS Required* →	

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