



## Important Ordering Instructions

- ✎ You may utilize only the amount of electrical service that you have ordered and paid for. You will be invoiced for excess electrical services utilized and assessed a penalty of \$15.
- ✎ Electric boxes or drops are not guaranteed to be adjacent to your booth. Please bring suitable approved heavy-duty extension cords and securing materials (tape, zip ties, etc.) to route service to your booth, if necessary. In the Better Living Center, Stroh Building, and Mallary South electrical outlets are located on the support posts. In the Young Building and Mallary North electrical service will be from drops from the ceiling. In C-Barn outlets are located above the stall doors throughout the barn.
- ✎ Power strips, surge protectors, or banks may be used in all buildings except C-Barn. You must calculate the total amount of power that will be plugged into the power strip, then order service accordingly.
- ✎ **Electrical cords used at the event must carry a heavy-duty/outdoor rating.** Fire regulations prohibit the use of regular “household” cords to route service to your booth.
- ✎ **Hard wiring and special wiring will be billed at \$95/hour and must be arranged prior to October 10th.**
- ✎ **ELECTRICAL SERVICE IN STROH AND C BARN:** Breed Pavilion exhibitors in the Stroh Building that use electric for TV/VCR, computer or extensive spotlighting over an exhibit or stall will have to pay for electric according to the level of use. Exhibitors may use electric for “Christmas” lights or a single decorative light in their exhibit or stall at no charge. Horse & Farm Exhibitors will not be charged for electric use in C Barn.

**NOTE:** In most cases you will be “sharing” service points with other exhibitors. Please understand that other exhibitors in your area have also ordered service and will need to plug in to the same service box. Do not just “plug-in” to or move an electric drop/outlet, if you did not arrange for service!

Please use this chart to calculate the amount of service to order for the event.

The amount of electric ordered should be based on the total amount of AMPS or WATTS your equipment requires. (Amps or Watts required should be listed on a UL sticker located on your equipment.)

Equipment / Electrical Device	# of Watts Required
<i>(Example)</i> AM/FM Radio	5W
<b>Total # of WATTS Required* →</b>	