

EQUINE AFFAIRE STALL RESERVATION INSTRUCTIONS

Stall Reservation Deadline: Stall Reservation Forms must be received by the Barn Manager in Holliston, MA by October 11th. If your paperwork is not received by October 11th, it is unlikely you will receive your envelope with admission tickets and important information regarding accessing the site, parking, and checking in prior to your departure for the event. If your Stall Reservation Form is received after **October 11th**, every effort will be made to secure a stall for your horse, but *the availability of a stall is not guaranteed*. Those who will be on site for only a few hours and choose to work from their trailer will be issued a Short Term Parking placard upon check in.

Stabling Fees: The stabling fee is \$40.00 per stall for one night, \$80.00 per stall for two nights, or \$120.00 per stall for three or four nights (Wednesday through Saturday).

Definition of a “night” of stabling: Each stall may be occupied **only** for the nights for which a reservation is made and paid/owed. A “night” is defined as a “24-hour period of time.” The 24-hour period will commence upon check in at the Barn Office.

“Free Nights”: Each participant in a breed demonstration is eligible for one free “night” of stabling per horse per demonstration, if the Stall Reservation Form is received by the October 11th deadline. Participants may reserve and pay for additional nights of stabling.

If a horse participates in one breed demo and stays for four nights, the stabling fee is \$120.00 (as one free night of stabling has already been factored into the four-day rate.)

If a horse participates in two breed demos and stays for four nights, the fee for stabling fee is \$80.00.

No Tack Stalls: The demand for stabling at the event will be very high. Because stalls must be available to accommodate horses, tack stalls will not be available to breed demo participants. Each Breed Pavilion display stall comes with a stall in the Private Stabling area. Associations are encouraged to designate their Private Stabling stall as a tack stall for their members to share.

Bedding/Feed: Eastern States Exposition Feed Store will have straw, shavings, hay, and feed available for purchase on site.

NO horses in trailers over night: Under no circumstances may any horse be left in a trailer over night.

Arrival & Check In: Horse owners may check in and receive their stall assignments at the Barn Office in C-Barn from 10:00am-8:00pm on Wednesday, 8:30am-6:30pm Thursday through Saturday, and 8:30am-3:00pm on Sunday. If you are unable to arrive when the office is open, please be sure to indicate your arrival time on your Stall Reservation Form. The Barn Office Manager will post your stall number on the door of the Barn Office; please check in as soon as the office reopens.

Departure on Monday: If you cannot remove your horse(s) from the barn by midnight on Sunday night, you must contact the Barn Manager, Nancy Dubin, to make special arrangements.

Each horse owner or owner’s agent who brings a horse to Equine Affaire must complete and submit:

- (1) Stall Reservation Form**
- (2) Rules & Regulations Pertaining to Bringing Horses to Equine Affaire**
- (3) Statement of Responsibility & Hold Harmless Agreement**
- (4) Waiver and Release of Liability** (*Any person who is listed on or signs a Statement of Responsibility & Hold Harmless Agreement must also complete a Waiver and Release of Liability. An adult must sign for any minor.*)
- (5) Eastern States Exposition Waiver and COVID-19 Waiver**

Please return one set of completed documents and keep one set for your records.

If you use an “overnight” delivery service to send your forms, please waive the signature requirement.

Please send all forms together to: Nancy Dubin, Barn Manager
1070 Washington St., Holliston, MA 01746

Stabling questions may be directed to Nancy at: (508) 802-3649 or lilfolkfarm@verizon.net



STALL RESERVATION FORM

Due Date: October 12, 2020

Dear Breed Demo Participant,

Please thoroughly review the instructions page, complete the following three questions, and PRINT CLEARLY.

1. Have you booked stalls in the Horse & Farm Exhibits area? Yes No
2. Would you like your stall(s) to be next to your association's stall in the Private Stabling area? Yes No
3. If possible, please stable me next to: Person's Name: _____ Breed: _____
Stall locations cannot be guaranteed, but we will make every effort to accommodate your needs.

NAME: _____

ADDRESS: _____ **CITY:** _____ **STATE:** _____ **ZIP:** _____

PHONE: _____ **CELL PHONE:** _____ **EMAIL:** _____

You must provide: **Arrival Date:** _____ **Time:** _____ **Departure Date:** _____ **Time:** _____

Name of horse(s)	Breed	Check one:
1. _____	_____	<input type="checkbox"/> Stallion <input type="checkbox"/> Gelding <input type="checkbox"/> Mare
2. _____	_____	<input type="checkbox"/> Stallion <input type="checkbox"/> Gelding <input type="checkbox"/> Mare
3. _____	_____	<input type="checkbox"/> Stallion <input type="checkbox"/> Gelding <input type="checkbox"/> Mare

Please list each official breed demonstration that entitles you to one night of free stabling.

*(Equine Fundamentals Forum Segments do **not** qualify for additional free nights of stabling.)*

Breed Name	Date	Time
1. _____	_____	_____
2. _____	_____	_____
3. _____	_____	_____

Stabling Fees:	# of Nights	Fees
<input type="checkbox"/> No stall needed <i>(working from trailer)</i>		\$ N/A
Free Nights <i>(See instructions)</i> _____		\$ N/A
Number of nights		
at \$40.00/night	_____	\$ _____
or \$120.00/3 or 4 nights	_____	\$ _____
TOTAL FEES DUE:		\$ _____

For Equine Affaire Use:
 Paid Ck# _____ Date of check _____
 Last Name _____
 Date order received _____
 Barn: E F Stall #: _____
 No Stall Needed
 Unpaid Balance Due _____
 Paid in Full No Balance Due _____

Please mail the completed Stall Reservation Form with payment (made out to Equine Affaire, Inc.), and signed copies of the *Rules & Regulations Pertaining to Bringing Horses to Equine Affaire; Statement of Responsibility and Hold Harmless Agreement*, and the *Waiver and Release from Liability* forms (for each person handling, riding, or driving your horse(s)) **so they arrive by October 11th** to:

Nancy Dubin, 1070 Washington St., Holliston, MA 01746